

Charitable Trust Committee

**Meeting of Tuesday, December 6th, 2016
James R. Thompson Center
100 West Randolph, Room 15-721, Chicago, Illinois**

MEETING MINUTES

The December 6th, 2016 meeting on the Charitable Trust Committee was called to order at 3:07 PM with the presence of a quorum.

BOARD MEMBERS PRESENT

Jay Rowell, Deputy Treasurer, Co-Chair
Designee for Illinois State Treasurer Michael Frerichs

Jody Adler, Co-Chair
Designee for Illinois Attorney General Lisa Madigan

Francisco Menchaca
Designee for the Illinois Department of Financial and Professional Regulation

Dorri McWhorter

Dale Morrissey
Developmental Services Center

Emilia DiMenco
Women's Business Development Center

Marcia Lipetz

Lisa Oakley

TREASURER'S STAFF

Alex Armour, Policy and Program Coordinator
Illinois State Treasurer's Office

Brian Hooper, Assistant Policy Director
Illinois State Treasurer's Office

Laura Pavlik, Assistant General Counsel

Illinois State Treasurer's Office

Catherine Shannon, Legislative Director
Illinois State Treasurer's Office

MINUTES

Deputy Treasurer Jay Rowell called the meeting to order at 3:07 PM.

Rowell reviewed deadlines for the Ethics Training and Open Meetings Act Training.

Roll was called.

A motion passed unanimously to allow participation over the phone and video conference.

Minutes from the previous meeting were approved.

Catherine Shannon provided a brief presentation on the appointment and nomination process in the State Senate.

Jason Yu of Streamlink software conducted a demo of the grant management software.

A discussion was held to determine the type of scoring process.

Alex presented a brief breakdown of the budget and the appropriation process.

A discussion was held on scoring criteria. It was decided to draft a short document to elaborate the definitions of each of the scoring criteria.

The conflict of interest statement was discussed and decided to be included in the grant agreement.

A discussion of a possible press event to promote Charitable Trust was discussed.

The State Treasurer's office will be in contact with board members as the launch date for accepting applications approaches.

The next board meeting will be on March 7th, 2017.

The meeting was adjourned.